



# BROKENHEAD OJIBWAY NATION

Box 180 Scanterbury, Manitoba R0E 1W0 Phone: 204-766-2494 Fax: 204-766-2306

## EMPLOYMENT OPPORTUNITY

<b>Department/Unit:</b> East Resource Center	<b>Position:</b> Maintenance & Driver	<b>Employment Type:</b> Part Time	<b>Salary:</b> DOQ
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Brokenhead Ojibway Nation is seeking a highly motivated individual for the position of Maintenance & Driver. The incumbent will provide safe and punctual transportation to the Brokenhead Ojibway Nation Membership for Occupational Skills Training and Employment. The successful incumbent will be required to work after hours as required. This position also includes maintenance duties both inside and outside of the East Building.

### Qualifications:

- Must have a class 4 driver license and air brakes or be willing to obtain within 3 months. Must provide a driver's abstract.
- Must have CPR & First Aid Training or be willing to train
- Must be able to drive for extended periods at a time.
- Familiar with area of destination, dependable, flexible and sound judgment.
- Good communications skills, organizational ability and be able to meet deadlines.
- Complete confidentiality and reliability is essential.
- Ability to perform light building maintenance both inside and outside
- Clear Criminal Record Check
- Must be willing to submit to pre-employment drug test and future random drug testing
- Please provide 3 employer references with resume

Brokenhead Ojibway Nations offers a competitive compensation package. Preference will be given to Indigenous people and applicants are encouraged to self-declare. We thank all who apply and advise only those selected for further consideration will be contacted.

**Application deadline: March 4, 2025 by 4:30 pm.**

Submit resume & cover letter to:

Human Resource Department  
Brokenhead Ojibway Nation  
Box 180  
Scanterbury, Manitoba R0E 1W0

Fax to:  
(204) 766-2021

Email:  
[hr@brokenheadojibwaynation.com](mailto:hr@brokenheadojibwaynation.com)